**TOWN OF EAST HAMPTON**

**BROWNFIELDS REDEVELOPMENT AGENCY**

 **REGULAR MEETING**

**Monday, September 23, 2013**

**7:00 p.m.**

**Town Hall Meeting Room**

**MINUTES** – Draft

**Presen**t: Chair Cindy Karlson, Vice Chair Carla Sylvester, Kay Willson, Mary Ann Dostaler, Scott Bristol, William DeMore (7:30 p.m.).

**Absent**: Dan Wolfram.

**Also Present**: Public Works Director Phil Sissick, Jennifer Carducci, Recording Secretary.

1. **Call to Order**

 This regular meeting was called to order at 7:02 p.m.

1. **Adoption of Agenda/Added Agenda Items**

 Ms. Dostaler made a motion to adopt the agenda as presented. 5/0/0. Motion passed.

1. Approval of Minutes
2. Meeting of August 26, 2013

 ***A motion was made by Ms, Dostaler to approve the minutes of August 26, 2013 with changes as discussed, seconded by Vice Chair Sylvester. 5/0/0. Motion passed.***

1. Public Comments – None
2. Staff Reports – Public Works Director Phil Sissick had no report.

Ms. Willson reported that she has done work at 103 Main (wood chips, plantings, etc.) Mr. Bristol said he would stop by and update Mr. Sissick on Agency work.

1. Liaison Reports

 Ms. Dostaler reported that at the last Town Council meeting, 13 Summit Street was discussed and EDC stands behind giving water to the contractor proposing project there.

1. Old Business
2. Epoch Arts

 Vice Chair Sylvester reported a draft report has been received. Next steps will be the Final Report.

1. Recordkeeping

 Ms. Willson reported she had connected with Jeff Jylkka. She will see Ms. Sirois in Town Manager’s office for hard copies of reports. All members should forward any information to Ms. Willson.

1. **New Business**

1. **USEPA Grant Status**

1. **Extension Request** – Most likely nothing before 9-30-13.
2. **Groundwater Evaluation** – (William DeMore arrived at 7:30 p.m.)

The possibilities of groundwater evaluation were discussed. Tests would have to be done on Town-owned property. A list of properties will be developed. Chair Karlson will confirm with EPA that we can use a DAS contractor under existing State contract. Technical quotes will be sought by 10-28-13 by RFQ.

1. **Public Comment** – None
2. **Confirm Next Meeting** – October 28, 2013 – 6:30 p.m.
3. **Adjournment**

***A motion to adjourn was made at 8:00 p.m. by Vice Chairman Sylvester, seconded by Ms. Willson, vote 6/0/0. Motion passed.***

Respectfully submitted,

Jennifer Carducci

Recording Secretary